

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, June 9, 2026, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor via Zoom, John Gentry, Darrell Varner, Kelly Carl, William Downey, Larry Blackford, Mary Ann Gill, and Jackie Brown

GOOD OF THE COUNTY

The Fiscal Court recognized graduating interns Kate Melanson and Maya Atanga for their outstanding service and contributions during their time with the county. Judge/Executive Kay praised both students for their leadership, work ethic, and commitment to the community. Kate shared plans to attend the University of Kentucky to study Law and Justice on a pre-law track, while Maya will attend the University of Kentucky to study Psychology and Neuroscience on a pre-med track. The court also acknowledged intern David Chong, a recent graduate and EMS EMT program completer, who will attend Georgetown College.

APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special and Regular Meetings of May 26, 2026. Hearing none, these minutes stood approved as presented.

REPORTS

Treasurer, Melody Traugott – Treasurer Traugott provided a report of the financial status through June 5, 2026, with a total cash amount of \$19,217,890.63, less ARPA restricted funds of \$3,682,063.89, less Sheriff asset forfeiture funds of \$663,197.59, less County Clerk storage fees of \$33,249.78, less opioid settlement funds of \$423,432.90, less payroll of \$411,649.10, leaving an adjusted money market checking account balance of \$14,004,297.37.

Independent Contractor Agreement Renewal (Extension to Original Contract)

1. A motion was made by Kelly Carl and seconded by Liles Taylor to extend the Independent Contractor Agreement with Rebecca Wilson under the same terms and conditions as previously agreed to and recommended by the Treasurer. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Fiscal Court Audit 2024-2025

2. A motion was made by Kelly Carl and seconded by Larry Blackford to approve the Fiscal Court Audit for FY 2024-2025 as presented and authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Hydrant Usage Fee Removal

3. A motion was made by Mary Ann Gill and seconded by Liles Taylor to repeal the 1991 and 2000 resolutions establishing the Gaybourne and Glenhaven fire hydrant service districts and to eliminate the associated hydrant usage fee assessed to properties within those districts, effective with the next property tax billing cycle. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Huntertown Community Interpretive Park – Additional Grant Funds - Parks and Recreation Director Rich Pictor and Friends of Huntertown representative Sue Finney requested an additional \$101,545 in funding beyond the \$125,000 previously budgeted by the Fiscal Court to complete the park's pavilion, restroom, and parking project after construction bids exceeded original estimates due to rising costs and reduced grant funding. Finney highlighted the strong public-private partnership supporting the project, noting that Friends of Huntertown increased its contribution from \$25,000 to \$100,000 and Parks and Recreation pledged \$50,000. She also shared that the park has welcomed thousands of visitors and benefited from significant volunteer support. Following discussion, the Fiscal Court unanimously approved the unbudgeted expenditure to support the project.

4. A motion was made by Larry Blackford and seconded by Mary Ann Gill to approve an unbudgeted expenditure of \$101,545.00 in addition to Land and Water Conservation Grant Funds for the Huntertown Community Interpretive Park as the Fiscal Courts contribution to the pavilion project for FY 2026-2027. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Emergency Management Director, Drew Chander

5. A motion was made by Jackie Brown and seconded by John Gentry to advertise and begin the hiring process for the Emergency Management Deputy Director position as presented in the FY 2027 budget and recommended by the Emergency Management Director.

VOTING AYE: All Present

MOTION CARRIED

Logistics Facility Proposals

6. A motion was made by John Gentry and seconded by Jackie Brown to ratify the June 3, 2026, email recommendation to accept the proposal from Jackson Construction in the amount of \$475,219.28 and initiate the contractual process as presented and recommended by the Emergency Management Director and the Maintenance Supervisor. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Jack Jouett House Interim Director, Durbin Tinsley

7. A motion was made by Larry Blackford and seconded by William Downey to authorize the interim Director of the Jack Jouett House apply for the semi-quincentennial grant as presented.

VOTING AYE: All Present

MOTION CARRIED

Fair Board Allocation

8. A motion was made by Darrell Varner and seconded by Jackie Brown to authorize the disbursement of \$2,000.00 allocated in the current budget for the Fair Board.

VOTING AYE: All Present

MOTION CARRIED

COMMITTEE REPORTS

The Fiscal Court Committee of the Whole met prior to the Regular Meeting on June 9, 2026. The committee received an update from economic development consultant Lucas Witt with MWM Consulting regarding the acquisition of 105 Industry Drive. The court was advised that the bond closing is scheduled for June 24, 2026, and the committee recommended authorizing the County Attorney and Judge/Executive to review and approve all necessary closing documents related to the transaction. The committee also unanimously recommended approval of Order No. 2026-01, clarifying the Fiscal Court's parental leave policy to ensure employees working alternate schedules, including 12-hour and 24-hour shifts, are eligible to receive the full amount of paid parental leave based on their regular scheduled hours.

Paid Parental Leave Clarification Order No. 2026-01

9. A motion was made by Kelly Carl and seconded by John Gentry to approve Order No. 2026-01, an order clarifying the application of the Woodford County Paid Parental Leave Policy established by Ordinance No. 2020-12 for employees working alternative schedules, including 12-hour and 24-hour shifts, by providing that paid parental leave compensation shall be based upon the employee's regularly scheduled bi-weekly hours at the time the leave begins. **(Attachment to Special Meeting Minutes June 9, 2026)**

VOTING AYE: All Present

MOTION CARRIED

GENERAL ORDERS AND UNFINISHED BUSINESS

Board Appointment

10. A motion was made by Liles Taylor and seconded by John Gentry to reappoint John Davis to the Northeast Woodford Water District Board for a 4-year term set to expire May 31, 2030. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Claims

With no objection from the court, the claims due will be paid.

11. A motion was made by William Downey and seconded by Kelly Carl to ratify the May 28, 2026, email approval for the election worker claims as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

12. A motion was made by Mary Ann Gill and seconded by Kelly Carl to approve the claim from Kentucky Uniforms, Inc. in the amount of \$6,597.10 for the Sheriff's Office using asset forfeiture funds as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Transfers

13. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the transfers as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Personnel Order

14. A motion was made by John Gentry and seconded by Kelly Carl to approve the personnel order as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Bus Transportation Invoice for Non-public School Children

15. A motion was made by Jackie Brown and seconded by William Downey to approve the claim from Woodford County Public Schools in the amount of \$22,730.58 for the transportation of non-public school children as presented and issue the disbursement of same. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Proposed First Reading of Ordinance 2026-05 Zoning Map Amendment – Lutoff Equestrian 2108 Hometown Rd RR to A-1

16. A motion was made by Mary Ann Gill and seconded by Larry Blackford to have the first reading of Ordinance 2026-05 relating to a Zoning Map Amendment and General Development Plan for Lutoff Equestrian LLC 2108 Hometown Rd, Lutoff Equestrian from RR to A-1.

VOTING AYE: All Present

MOTION CARRIED

Young and New Farmer Grant Program

17. A motion was- made by Jackie Brown and seconded by Darrell Varner to conditionally approve the Young and New Farmer Grant applicants who met the requirements and received a recommendation from the screening committee as presented.

VOTING AYE: All Present

MOTION CARRIED

18. A motion was made by Darrell Varner and seconded by Liles Taylor to authorize the Judge/Executive enter into a Grant Agreement with conditionally approved applicants as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

IRB – Castle and Key - Judge/Executive Kay reported that discussions and negotiations regarding the Castle & Key IRB remain ongoing. As a result, the Fiscal Court was not prepared to proceed with a second reading at this time. If negotiations progress sufficiently, a date for the second reading will be considered and potentially scheduled at the court's final meeting of the fiscal year in June.

NEW BUSINESS

Proposed Stop Sign Discussion – Winton Road and Granger Lane - The Road Supervisor recommended that the Fiscal Court begin the public notice process for a proposed four-way stop at Winton Road and Granger Lane due to safety concerns, including traffic speed and right-of-way confusion. The process would include notifying nearby residents in writing and allowing for public input before a final decision is made.

19. A motion was made by Larry Blackford and seconded by Mary Ann Gill to proceed with the recommendation of the Road Supervisor to give notice of the proposed stop sign at Winton Road and Granger Lane.

VOTING AYE: All Present

MOTION CARRIED

Open Road Department Job Position Advertisements - The Road Department requested authorization to advertise two positions: a full-time garage/maintenance position to support mechanics, equipment operation, and general road department duties, and an administrative assistant position (part-time or full-time) to provide clerical and office support for the department.

20. A motion was made by Jackie Brown and seconded by Kelly Carl to advertise and begin the hiring process for a full-time garage maintenance position and a part-time/full-time administrative assistant position.

VOTING AYE: All Present

MOTION CARRIED

KACo All Lines Fund Renewal for FY 2026-2027

21. A motion was made by Jackie Brown and seconded by William Downey to approve the KACo All Lines Fund Renewal, Option 2, for FY 2026-2027 in the amount of \$435,828.00 as presented and authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

KACo Workers Comp Renewal for FY 2026-2027

22. A motion was made by Jackie Brown and seconded by Darrell Varner to approve the KACo Workers Comp Renewal, Option 2, for FY 2026-2027 in the amount of \$411,047.00 as presented and authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Adjournment

With no objection, the Judge/Executive adjourned the meeting at 6:35 p.m.

JAMES KAY
JUDGE/EXECUTIVE

ATTEST: _____
Jordan Molla-Coyle, Fiscal Court Clerk